

**Planning Commission
Minutes
March 19, 2012**

John Merrill	Present
Eron Moore	Present
Keith Roche	Present
Bob Strickland	Present
Charlie Roberts	Present

Mr. Merrill called the meeting to order.

Mr. Merrill determined that a quorum was present.

Mr. Merrill welcomed the newest member of the Planning Commission, Mr. Keith Roche, to the other commission members and gave Mr. Roche the opportunity to introduce himself. Mr. Roche stated that he was excited to be on the Planning Commission and looked forward to serving with the other commission members.

Mr. Merrill called for approval of prior minutes. Mr. Strickland made the motion to approve the minutes of the January 23, 2012 meeting as presented. Mr. Roberts seconded the motion. The motion carried. 4-0

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

- | | | |
|----|-----------------------------|--------------------------------------|
| 1. | SU-12-01 | Allowance of a Personal Care |
| | Maliama Nasser | Home of up to six (6) persons |
| | 525 Paper Mill Drive | |
| | 5/180/283 | |

Mr. Merrill asked for a report from the Planning Department. Mr. Ferguson gave brief background, stating that Ms. Nasser has been operating the Personal Care Home for a period of five to six years with state and county required licenses, but not a city business license. Ms. Nasser came to the Planning Department to obtain a permit to install a fire protection system to improve safety at her home. The Planning Department recognized the lack of business license and the requirement of a Special Use Permit and directed Ms. Nasser to apply. Mr. Ferguson stated that due to Ms. Nasser's willingness to comply, meeting all other requirements and a lack of issues or complaints from the current operation, the Planning Department recommends approval.

Mr. Merrill asked if the applicant was present. Ms. Maliama Nasser gave the presentation. Ms. Nasser explained to the commission members her background in Personal Care, stated how successful her business has been and showed letters of support from neighbors and clients.

Mr. Merrill asked if there were any questions from the Commissioners. Mr. Strickland asked Ms. Nasser how many employees were on staff at all times. Ms. Nasser stated that there were three employees during the day and two overnight.

Mr. Merrill then asked if there was anyone in opposition to the Special Use Permit application. There was none. Mr. Merrill then called for a motion. Mr. Roberts made a motion to approve. Mr. Roche seconded the motion. The motion carried. 4-0

Mr. Merrill then stated the agenda item of Election of Officers for 2012 had not made it on the agenda but he would like to address at this time. Mr. Merrill then turned the meeting over to Mr. Dennis Billew.

Mr. Billew asked each Planning Commissioner to nominate one person for Chairman on a written nomination card. Mr. Billew collected the cards and stated that Mr. Merrill had unanimously been nominated for Chairman and unless anyone objected, the unanimous nomination would serve as an election.

Mr. Billew then asked each Planning Commissioner to nominate one person for Vice Chairman on a written nomination card. Mr. Billew collected the cards and stated that both Mr. Roberts and Mr. Moore had been nominated. Mr. Billew then asked each Planning Commissioner to vote for either Mr. Roberts or Mr. Moore and then he collected the votes. Mr. Billew stated that Mr. Roberts had been elected by a unanimous vote. Mr. Billew then turned the meeting back over to Mr. Merrill.

Mr. Merrill then asked if there were any nominations for the position of Secretary other than the Planning Director or his designee. There being none, Mr. Merrill asked for a vote and the decision was unanimous that the Planning Director or his designee would remain Secretary of the Planning Commission.

Mr. Merrill entertained a motion to adjourn. Mr. Strickland made a motion for adjournment. Mr. Roberts seconded the motion. The motion carried. 4-0

John Merrill, Chairman
Planning Commission

Dennis Billew, Director
Planning and Zoning