LAWRENCEVILLE DOWNTOWN DEVELOPMENT AUTHORITY
Board of Directors Meeting
Monday January 27, 2014 / 7:00 PM
City Hall - GwMA Conference Room on 3rd Floor
70 South Clayton Street

MINUTES

1.0 **CALL TO ORDER –** Mike Reedy, Chairman

2.0 **QUORUM** - A quorum was recognized with six of the DDA's seven board members present. In attendance were Penny Cogdill, Parker Gann, D.H. Malcolm, Danny Gravitt, Mike Reedy and David Still. Newly appointed member, P.K. Martin (who replaced Meg Earhart) was absent.

3.0 **MINUTES –** November minutes were approved with a motion by D.H. Malcolm, seconded by Parker Gann. The motion carried 6-0.

4.0 **AGENDA** - A discussion on the 'Intergovernmental Contract with the City' was added to 6.0 Old Business (c) followed by a motion to approve the agenda by David Still, seconded by Parker Gann. The motion carried 6-0.

5.0 **TREASURY REPORT**

a. MP&T invoice was approved with a motion by David Still, seconded by Parker Gann. The motion carried 6-0.

6.0 **OLD BUSINESS**

a. VIC Maintenance has been postponed due to weather. Lisa Sherman requested a timeline for once weather improves.

b. Visual Arts Concept – Mike the shared idea of installing pads for art displays around the city. Lisa Sherman shared further details about the Sculptour in Suwanee and confirmed she would be scheduling a meeting with Denise Brinson before the February meeting. D.H. Malcolm and Mike Reedy requested to attend that meeting.

c. Intergovernmental Agreement – David Gussio shared a summary of the draft agreement. Lisa Sherman was asked to send the agreement to the board for review and to collect feedback for David to present back to Lee Thompson, City attorney.

7.0 **NEW BUSINESS**

a. Presentation of the Main Street MOU to City Council - was approved with a motion from David Still, seconded by D.H. Malcolm. The motion carried 6-0.

b. DDA Training - Jenny will look into scheduling advanced DDA training (with Grayson & other communities), or possibly scheduling a trip to Decatur for advanced training and meeting with leaders on best practices.

c. Parking Deck Signage Update – DeNyse will provide designs for signage in the parking deck at no charge. Mayor Johnson mentioned the word "theatre" is misspelled on all signs. Mike Reedy shared that he would look into having this corrected under warranty.

d. Election of Officers – (See attached for detailed information on this election.)

8.0 OTHER BUSINESS

a. LTTA Funding for 2014 – Lisa requested the LTTA be given the opportunity to receive funding this year. The DDA requested sponsorship recognition. Vote passed for funding to remain the same for 2014 with a motion from David Still, seconded by Danny Gravitt and consensus from the Board. The Board also requested that in future years, the LTTA present a formal request for funding to the DDA board for consideration.

b. By-Laws Update - David and D.H. will review by-laws and report a red line for discussion at February DDA meeting.

c. LTTA Board Member Appointments – Lisa Sherman presented the LTTA Board members up for renewal and as per LTTA's recommendations: Linda Nash & Brad Cox. Both were reappointed with a motion by D.H. Malcolm, seconded by Penny Cogdill. The motion passed 6-0.

9.0 CITIZEN COMMENTS

10.0 EXECUTIVE SESSION – D.H. Malcolm motioned that the board enter into executive session for the purpose of discussing a single matter of real estate. Penny seconded the motion. The motion carried 6-0.

The board discussed a single matter of real estate with special guest, Keith Roche, as part of the discussion. D.H. Malcolm motioned to adjourn executive session and enter back into the general meeting to vote on the real estate item in discussion. Parker Gann seconded the motion. The motion carried 6-0.

11.0 ADJOURNMENT – Prior to adjourning the meeting, the board asked for Lisa Sherman to share the results from the election of officers. Lisa Sherman read as follows:

a. **David Still** – Chairman

b. **PK Martin** - Vice Chairman; Mike Reedy tied with PK Martin for the Vice Chair position with 2 votes each. Mike Reedy respectfully deferred to PK Martin.

c. **Jenny Savoy** – Secretary; Parker Gann noted in the by-laws that the secretary does not have to be a board member. Penny Cogdill was the board member nominated for this position and she respectfully deferred to the noted by-laws where David Still then recommended that Jenny Savoy be so named. Parker Gann seconded that recommendation and Jenny Savoy accept the responsibility.

d. **D.H. Malcolm** – Treasurer

e. Lisa Sherman noted that details from the ballots would be included as an attachment with the meeting minutes.

The Board members were approved with a motion from D.H. Malcolm, seconded by Penny Cogdill. The motion carried 6-0 and the meeting was adjourned at 8:59pm.